

2024 APPLICATION PROCEDURES FOR ADMISSION TO THE INTERNATIONAL COURSE IN EDUCATIONAL STUDIES (M.A. Program) (ENTRANCE IN APRIL)

**DEPARTMENT OF EDUCATION,
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY**

Those applying for the International Course in Educational Studies (M.A. Program), Department of Education, Graduate School of Human-Environment Studies at Kyushu University should observe the following procedures. The course will commence, April 1, 2024.

1. Department and Admission Capacity

Department	Course Name	Admission Capacity
Department of Education	International Course in Educational Studies (M.A. Program)	Restricted number of Students

2. Qualifications for Application

Applicants are required to satisfy one of the following qualifications:

- (i) a person who has graduated from a university provided in Article 83 of the School Education Act (Act No. 26 of 1947) or who is prospected to graduate from it by the end of March, 2024;
- (ii) a person who has been conferred a bachelor's degree under the provisions of Article 104, paragraph (7) of the School Education Act or who is prospected to be conferred it by the end of March, 2024;
- (iii) a person who has completed a 16-year program of foreign school education or who is prospected to complete it by the end of March, 2024;
- (iv) a person who has completed a 16-year program of foreign school education by taking courses in Japan conducted by a school of the foreign country as correspondence courses or who is prospected to complete it by the end of March, 2024;
- (v) a person who has completed a program in Japan at an educational institution recognized under the school education system of a foreign country as providing university programs in the foreign country (limited to a program the completion of which is deemed to be the completion of a 16-year program of foreign school education) and designated by the Minister of Education, Culture, Sports, Science and Technology, or who is prospected to complete it by the end of March, 2024;
- (vi) a person who has been conferred a degree equivalent to a bachelor's degree from a foreign university or any other school of a foreign country (limited to a school that has undergone evaluation regarding the overall status of its educational and research activities by a person certified by the government or a related organization of the foreign country, or a school designated separately by the Minister of Education, Culture, Sports, Science and Technology as being equivalent thereto) by completing program that requires a three year or more duration of study (including the case of completing the program by taking courses in Japan conducted by a school of the foreign country as correspondence courses and the case of completing a program at an educational institution recognized under the school education system of the foreign country and designated as referred to in the preceding item), or who is prospected to be conferred it by the end of March, 2024;
- (vii) a person who has completed a specialized program at a specialized training college (limited to a program that requires a four year or more duration of study and meets other standards provided by the Minister of Education, Culture, Sports, Science and Technology) as designated separately by the Minister of Education, Culture, Sports, Science and Technology, on or after the date provided by the Minister of Education, Culture, Sports, Science and Technology, or who is expected to complete it by the end of March, 2024;
- (viii) a person designated by the Minister of Education, Culture, Sports, Science and Technology;
- (ix) a person who has been admitted to a graduate school pursuant to the provisions of Article 102, paragraph (2) of the school Education Act and who has been recognized by a graduate school of Human-Environment Studies as having appropriate scholastic aptitude for receiving education at the graduate school of Human-Environment Studies; or
- (x) a person who has been recognized by a graduate school of Human-Environment Studies, as a result of a separate screening process for entrance qualification, as having scholastic aptitude that is equal to or greater than that of a university graduate and who has attained the age of 22.
- (xi) a person who falls under any of the following items by the end of March, 2024 and who is recognized as having earned credits

provided by a graduate school of Human-Environment Studies with excellent academic achievement:

- (i) a person who has been enrolled in a university provided in Article 83 of the School Education Act for three years or more;
- (ii) a person who has completed a 15-year program of foreign school education;
- (iii) a person who has completed a 15-year program of foreign school education by taking courses in Japan conducted by a school of the foreign country as correspondence courses; or
- (iv) a person who has completed a program in Japan at an educational institution recognized under the school education system of a foreign country as providing university programs in the foreign country (limited to a program the completion of which is deemed to be the completion of a 15-year program of foreign school education) and designated by the Minister of Education, Culture, Sports, Science and Technology.

***a Separate Screening Process for Entrance Qualification:**

Those who wish to apply in accordance with the above qualification (ix), (x), and (xi), are required to undergo a Separate Screening Process for Entrance Qualification regarding their academic ability, and therefore must first notify Student Affairs Division (the Graduate School of Human-Environment Studies), Kyushu University (refer to the “11. For More Information”). The following documents below must be sent or brought to the Office of Student Affairs Division (the Graduate School of Human-Environment Studies) by Wednesday, November 1, 2023. The results of this screening will be sent to the applicants on Friday, November 17, 2023.

[Documents to be submitted for a Separate Screening Process for Entrance Qualification]

(1), (2), (3), (4), (5), and (9) in “5. Documents to be Submitted”

3. Application Period

Applications will be accepted from Friday, November 24, 2023, to Friday, December 1, 2023, from 9:00 a.m. until 5:00 p.m. at the Student Affairs Division of the Graduate School of Human-Environment Studies, Kyushu University.

The Student Affairs Division is closed on Saturdays, Sundays, and national holidays. All documents submitted by airmail **MUST BE RECEIVED** by no later than 5:00 p.m. on Friday, December 1, 2023. Student Affairs Division will send you an e-mail acknowledging the receipt of your applications by Friday, December 1, 2023. Please contact above office by e-mail if you do not receive acknowledgment e-mail on Friday, December 1, 2023.

4. Application Fee *Payment of the examination fee can be made from November 1, 2023.

- (1) All applications must be accompanied by a 30,000 yen application fee.
- (2) Please choose one of the payment methods below. Payment must be received by Friday, December 1, 2023. Applications will not be accepted until payment has been received.
- (3) Payment Methods

(A) Payment by Telegraphic Transfer

- All necessary expenses for the telegraphic transfer (commissions, shortages in transferred amount due to fluctuations in exchange rate, etc.) shall be borne by the remitter.
- In the case of a bank transfer within Japan, please put “2HE ” (as the code for Master’s course) in front of the applicant’s name in the bank transfer form.
- In the case of a bank transfer outside Japan, please write “Application Fee” in the space for “Purpose of Remittance”, as well as the applicant’s name, nationality and “2HE ” (as the code for Master’s course) in the space for “Message to Payee” in the bank transfer form.

Bank	Sumitomo Mitsui Banking Corporation [三井住友銀行]
Branch	Fukuoka Branch [福岡支店]
Branch Address	ZIP code 812-0011 1-1-1, Hakataekimae, Hakata-ku, Fukuoka City, Fukuoka, JAPAN [福岡県福岡市博多区博多駅前1丁目1番1号]
Account Type	Saving Account [普通預金]
Account Number	7119240
Account Holder	Kyushu University [九州大学]
Account Holder’s Address	ZIP code 819-0395 744, Motooka, Nishi-ku, Fukuoka City, Fukuoka, JAPAN [福岡県福岡市西区元岡744]
SWIFT Code	SMBC JP JT

(B) Payment by Credit Cards, and Union Pay

- Payment can be made through Visa, Master Card, JCB and American Express, and Union Pay.
- Credit card payment can be made directly at <https://e-shiharai.net/english/>
- Please refer to “KYUSHU UNIVERSITY How to make the Payment for the Application Fee by Credit Card, and Union Pay.” for all details about paying with a credit card, and Union Pay.

(C) Payment at Convenience Stores (available only in Japan)

- Payment can be made at Seven Eleven, Lawson and Family Mart.
- Please refer to “コンビニエンスストア・クレジットカード・中国決済での入学検定料払込方法” for details of paying at convenience store, and <https://e-shiharai.net/> (available only in Japanese)

5. Documents to be submitted

All applicants are required to send or bring the following documents to the Student Affairs Division of the Graduate School of Human-Environment Studies (refer to the “11. For More Information”) during the application period.

However, before your application, you must get permission of acceptance by your prospected supervisor in advance. Please refer to “12. Prior Contact before Application” in details.

(1) Application Forms for Admission/Educational Background (use provided forms)

Photographs for the Application Form should be 4cm x 3cm in size, include the upper body, wearing no hat/cap, and be taken within the last 3 months.

(2) A certified copy in English or Japanese of bachelor’s degree (or expectation of graduation).

(3) A certified copy of official transcript in English or Japanese from undergraduate department of previous university.

(4) An original copy of one of the following English proficiency test certificates, on which the test date is after December 2, 2021, for those whose native language is not English.

- TOEFL Test Taker Score Report
- TOEIC Listening & Reading Test Official Score Certificate
- IELTS (Academic Module) Test Report Form

*The Score Report or Score Certificate must be submitted either as an original, a certified copy (including digital certification), or by direct delivery from the implementing agency (enclose a printout of the screen showing direct delivery). (In the case of direct sending from the implementing agency, the application should be sent directly to the following address. In principle, the application must be received by the end of the application period, so please submit your application well in advance.)

- Direct delivery of TOEFL Score Report –

Please send to DI Code: C988 Kyushu University-Graduate School of Human-Environment Studies

- Other Score Report or Certificate than direct delivery of TOEFL Score Report –

Student Affairs Division (Graduate School of Human-Environment Studies), Kyushu University

744 Motoooka, Nishi-ku, Fukuoka-City, Fukuoka 819-0395 JAPAN

Tel: 81-92-802-6362 E-mail: jbkkyomu1ed@jimu.kyushu-u.ac.jp

(5) Research Proposal (use provided form)

- Research proposal after admission must be written in English on the provided form, and not exceed 2,000 English words.

(6) Summary of Bachelor’s Thesis (use provided form)

- The summary must be written in English on the provided form, and not exceed 2,000 English words.

- This document is NOT NECESSARY for those applying in accordance with Qualifications for Application (9) , (10), (11).

(7) A copy of the applicant’s bachelor’s degree thesis

- Bachelor’s degree thesis is NOT NECESSARY for those applying in accordance with Qualifications for Application (9) , (10), (11).

(8) A photocopy of the receipt or result page of the Application Fee for all payment methods described under (A), (B) and (C) in “4. Application Fee”. Refer to the relevant section for details.

(9) Summary of Research Accomplishments (use provided form)

- These documents are ONLY NECESSARY for those applying in accordance with Qualifications of Application (9) , (10), (11).

6. Method of Assessing Applicants

All Applicants will be evaluated based on the submitted documents, essay and interview. Applicants will be requested to submit an essay by Friday, December 8, 2023. The question/topic of this essay will be sent out to all applicants after December 1, 2023 by e-mail. All applicants will be informed whether it is necessary to take an oral exam by e-mail by Friday, December 22, 2023. The specific format of the oral exam will be notified individually.

7. Announcement of the Results

The results will be posted on the Common Notice Board, in front of East Zone 1 (Ito Campus, Kyushu University), at 10:00am on Monday, January 29, 2024.

In addition to above official announcement, the results will be posted on the Graduate School of Human-Environment Studies website from 11:00am Japan standard time on Monday, January 29, 2024. <https://www.hues.kyushu-u.ac.jp/> Only successful applicants will receive the admission notice by regular mail. Please note that telephone inquiries regarding examination results will be declined.

8. Admission Period

April 1, 2024

9. Enrollment Procedures

All documents necessary for enrollment procedures will be sent to successful applicants around the beginning of February 2023 by mail.

Please complete enrollment procedures by the indicated dates.

(1) Registration period: From mid to late February, 2024

(2) Fees to be paid at time of enrollment: **Enrollment fee:** 282,000 yen

Tuition fee: 267,900 yen/semester (535,800 yen for an academic year)

Note: The above fees are subject to change. Such changes may occur without notice and will take effect immediately. The tuition fees are to be paid after completing the enrollment procedures.

10. Miscellaneous

(1) Applicants can download application materials from the following website.

Download location: <https://www.hues.kyushu-u.ac.jp/candidate/application/>

(2) In the case of submitting application documents by mail, applicants MUST send a scanned data (PDF format) of the Application Form for Admission/Educational Background by e-mail to jbkkyomu1ed@jimu.kyushu-u.ac.jp first. Afterward, the original documents MUST be sent by express mail to the Student Affairs Division, Graduate School of Human-Environment Studies.

(3) Please remember that changes to application documents cannot be made once they have been submitted.

11. For More Information

(1) Contact Address

Student Affairs Division, Graduate School of Human-Environment Studies, Kyushu University

744 Motooka, Nishi-ku, Fukuoka, 819-0395, JAPAN

jbkkyomu1ed@jimu.kyushu-u.ac.jp

12. Prior Contact before Application

If you would like to be enrolled this Course, you must get permission of acceptance by your prospected supervisor in advance.

(Faculty members of the International Course in Educational Studies)

Professor EDWARD VICKERS

Associate Professor CHEN SICONG

Associate Professor HANAI Wataru

Please refer to the URL below for details on how to contact your prospected supervisor.

<https://www.hues.kyushu-u.ac.jp/eng/admission/#section04>

Regarding the Use of Personal Information

- (a) Personal information provided for your application will be used exclusively for the University's screening process and the following purposes:
- The names, addresses and other information of successful applicants will be used for enrollment procedures.
 - Test scores and other documents will be used to award scholarships.
- (b) Academic records and other personal information used in the screening process will be retained by the University and used for statistical purposes, but the individual names will not be given.
- (c) Personal information provided for your application will not be used for any other purposes or provided to a third party without your permission, except in cases stipulated in Article 18 and Article 27 of the Act on the Protection of Personal Information.
- (d) Please read the following page to know the privacy policy of Kyushu University.
<https://www.kyushu-u.ac.jp/en/website/privacypolicy/>

1 Webで事前申込み

画面の指示に従って必要事項を入力し、お支払いに必要な番号を取得。



<https://e-shiharai.net/>



- ※番号取得後に入力ミスに気づいた場合はその番号では支払いを行わず、もう一度入力し直して、新たな番号を取得してお支払いください。支払い期限内に代金を支払わなかった入力情報は、自動的にキャンセルされます。
- ※クレジットカード・銀聯ネットは決済完了後の修正・取消はできません。申込みを確定する前に、内容をよくご確認ください。
- ※確定画面に表示される番号をメモしてください。➡

2 お支払い

クレジットカード・銀聯
でお支払い

コンビニエンスストアでお支払い

- 入学検定料はATMでは振り込みできません。必ずレジでお支払いください。
- 店頭端末機の画面デザイン等は、予告なく変更される場合があります。

VISA, Mastercard, JCB, UnionPay

※お支払いされるカードの名義人は、受験生本人でなくても構いません。但し、「基本情報入力」画面では、必ず受験生本人の情報を入力してください。

基本情報入力画面で、支払に利用するカードを選択

画面の指示に従い、支払手続を行ってください。

お支払い完了です。下記の手順に従って、申込内容照会結果を印刷してください。

7-Eleven

【払込票番号（13ケタ）】

●レジにて「インターネット支払い」と店員に伝え、印刷した【払込票】を渡すか、【払込票番号】を伝えてお支払いください。

マルチコピー機は使用しません

お支払い後、必ず「入学検定料・選考料取扱明細書」（チケット）を受け取ってください。

LAWSON, MINI STOP

【お客様番号（11ケタ）】
【確認番号（4ケタ）】

Loppiへ

各種サービスメニュー
各種代金・インターネット受付（紫のボタン）
各種代金お支払い
マルチペイメントサービス

【お客様番号】【確認番号】を入力

店頭端末機より出力される「申込券」（受付票）を持って、30分以内にレジでお支払いください。

お支払い後、必ず「入学検定料・選考料 取扱明細書」を受け取ってください。

FamilyMart

【お客様番号（11ケタ）】
【確認番号（4ケタ）】

マルチコピー機へ

代金支払い

番号入力画面に進む

【お客様番号】【確認番号】を入力

お支払い後、必ず「入学検定料・選考料 取扱明細書」を受け取ってください。

3 出願

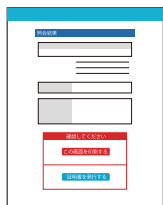
【クレジットカード・銀聯でお支払いの場合】

支払完了後、E-支払いサイトの「申込内容照会」にアクセスし、受付完了時に通知された【受付番号】と【生年月日】を入力し、照会結果を印刷して出願書類に同封してください。

<注意>

スマートフォンでお申込みされた方は、プリンタのある環境でご利用ください。

※クレジットカードでお支払いされた場合、「取扱金融機関出納印」不要です。

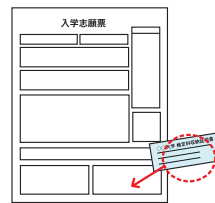


【コンビニエンスストアでお支払いの場合】

「入学検定料・選考料 取扱明細書」の「収納証明書」部分を切り取り、入学志願票の所定欄に貼る。



※「収納証明書」を糊付けする際には、糊本体の注意書きに「感熱感圧紙などを変色させる場合があります」と記載されている糊はご使用にならないでください。「収納証明書」が黒く変色する恐れがあります。



※コンビニでお支払いされた場合、「取扱金融機関出納印」不要です。

⚠ 注意事項

- 出願期間を要項等で確認のうえ、締切に間に合うよう十分に余裕をもってお支払いください。
- 支払最終日の『Webサイトでの申込み』は23:00まで、店頭端末機の操作は23:30までです。クレジットカードの場合、Webサイトでのお申込みと同時に支払いが完了します。23:00までにお手続きしてください。
- 「入学検定料払込」についてのお問い合わせは、コンビニ店頭ではお答えできません。詳しくはWebサイトをご確認ください。
- 一度お支払いされた入学検定料は返金できません。

- 入学検定料の他に事務手数料が別途かかります。詳しくはWebサイトをご確認ください。
- カード審査が通らなかった場合は、クレジットカード会社へ直接お問い合わせください。
- 銀聯でお支払いの方は、パソコンからお申込みください。（携帯電話からはお支払いできません）
- 取扱いコンビニ、支払方法は変更になる場合があります。変更された場合は、Webサイトにてご案内いたします。

KYUSHU UNIVERSITY

How to make the Payment for the Application Fee by Credit Card, Union Pay.

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Application Fee by using Credit Card, Union Pay.



Access

<https://e-shiharai.net/english/>



Online Transaction

- | | |
|--|--|
| 1. Top Page | Click "Examination Fee". |
| 2. Terms of Use and Personal Information Management | Please read the Terms of use and Personal Information Management.
Click "Agree" button located in the lower part of this page if you agree with these terms.
Click "Not agree" button located in lower part of this page if you do not agree with these terms. |
| 3. School Selection | Select "Kyushu University (Undergraduate Schools)" or "Kyushu University (Graduate Schools)." |
| 4. School Information | Read the information carefully and click "Next". |
| 5. Category Selection | Choose First to Fourth Selection and add to Basket. |
| 6. Basket Contents | Check the contents and if it is OK, click "Next". |
| 7. Basic Information | Input the applicant's basic information.
Choose your credit card and click "Next". |

Paying at Credit Card

Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.

All of your application information is displayed. Check and Click "Confirm".

Click "Print this page" button and print out "Result" page.

Paying at Union Pay

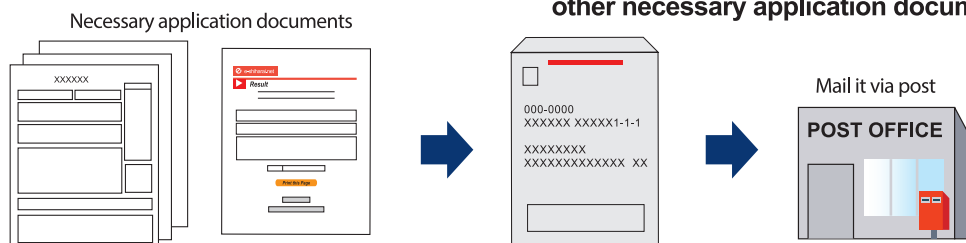
Follow the onscreen instructions to complete the card payment.

Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date". Please make sure your printer is ready.

Please print out the "Payment Inquiry - Inquiry result" page.

Enclose the printed "Result" page in an application envelope with other necessary application documents.



[NOTICE/FAQ]

- You can make a payment anytime, during the payment period mentioned in the application instructions. Please refer to the application instructions and complete payment in time.
- Please complete payment by 11:00 pm Japan time, on the last date of the payment period.
- Please note that refund is not possible once you have made a payment of Application fee.
- A fee is added to Examination fee. For further info, please visit our website.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is that of the applicant him/herself.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact:

E-Service Support Center Tel : +81-3-5952-9052 (24 hours everyday)

April 2024 Screening for the International Course in Educational Studies (M.A. Program)

DEPARTMENT OF EDUCATION,
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY

SUMMARY OF BACHELOR'S THESIS

Please write in no more than 2,000 English words.

Examinee No. *1		Name	
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Notes: If more space is needed you may use next page as necessary.

*1 Do NOT fill in the Examinee No. space.

April 2024 Screening for the International Course in Educational Studies (M.A. Program)

DEPARTMENT OF EDUCATION,
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY

RESEARCH PROPOSAL

This research proposal must not exceed 2000 words in English.

Examinee No. *1		Name	
Research Topic :			

Notes: If more space is needed you may use next page as necessary.

*1 Do NOT fill in the Examinee No. space. 11

SUMMARY OF RESEARCH ACCOMPLISHMENTS

Kyushu University Graduate School of Human-Environment Studies

Name		Male	Examinee No. ^{*(1)}	
Date of Birth	Year: _____ Month: _____ Day: _____ (_____ Years Old)	Female		
Desired Department	Department: _____ Course: _____			
Current Occupation	Title		Name of Organization	
Titles of applicant's published academic papers, books, research presentation at academic societies, panel discussions, international conferences, patents, and inventions.		Title, volume number, issue number, year of academic journals of the academic papers (for articles in print or currently being submitted, please include a note to that effect). Titles and dates (month, day, and year) of all the presentations at academic societies, panel discussions, and international conferences.		Author(s) (list all authors, including the applicant's name, in the order listed on each document)

*Notes: (1) Do NOT fill in the Examinee No. space.
 (2) For all published academic work, please include the actual work or a copy.
 For all public presentations of research, please include a summary or abstract.

Titles of applicant's published academic papers, books, research presentation at academic societies, panel discussions, international conferences, patents, and inventions.	Title, volume number, issue number, year of academic journals of the academic papers (for articles in print or currently being submitted, please include a note to that effect). Titles and dates (month, day, and year) of all the presentations at academic societies, panel discussions, and international conferences.	Author(s) (list all authors, including the applicant's name, in the order listed on each document)

*Notes: (1) For all published academic work, please include the actual work or a copy.
For all public presentations of research, please include a summary or abstract.
(2) In the event you run out of space on this form, you may add sheets provided they are in the same format.