

2025 APPLICATION PROCEDURES FOR ADMISSION TO THE INTERNATIONAL COURSE IN EDUCATIONAL STUDIES (M.A. Program) (ENTRANCE IN APRIL)

**DEPARTMENT OF EDUCATION,
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY**

Those applying for the International Course in Educational Studies (M.A. Program), Department of Education, Graduate School of Human-Environment Studies at Kyushu University should observe the following procedures. The course will commence, April 1, 2025.

1. Department and Admission Capacity

Department	Course Name	Admission Capacity
Department of Education	International Course in Educational Studies (M.A. Program)	Restricted number of Students

2. Qualifications for Application

Applicants are required to satisfy one of the following qualifications:

- (i) a person who has graduated from a university provided in Article 83 of the School Education Act (Act No. 26 of 1947) or who is prospecting to graduate from it by the end of March, 2025;
- (ii) a person who has been conferred a bachelor's degree under the provisions of Article 104, paragraph (7) of the School Education Act or who is prospecting to be conferred it by the end of March, 2025;
- (iii) a person who has completed a 16-year program of foreign school education or who is prospecting to complete it by the end of March, 2025;
- (iv) a person who has completed a 16-year program of foreign school education by taking courses in Japan conducted by a school of the foreign country as correspondence courses or who is prospecting to complete it by the end of March, 2025;
- (v) a person who has completed a program in Japan at an educational institution recognized under the school education system of a foreign country as providing university programs in the foreign country (limited to a program the completion of which is deemed to be the completion of a 16-year program of foreign school education) and designated by the Minister of Education, Culture, Sports, Science and Technology, or who is prospecting to complete it by the end of March, 2025;
- (vi) a person who has been conferred a degree equivalent to a bachelor's degree from a foreign university or any other school of a foreign country (limited to a school that has undergone evaluation regarding the overall status of its educational and research activities by a person certified by the government or a related organization of the foreign country, or a school designated separately by the Minister of Education, Culture, Sports, Science and Technology as being equivalent thereto) by completing program that requires a three year or more duration of study (including the case of completing the program by taking courses in Japan conducted by a school of the foreign country as correspondence courses and the case of completing a program at an educational institution recognized under the school education system of the foreign country and designated as referred to in the preceding item), or who is prospecting to be conferred it by the end of March, 2025;
- (vii) a person who has completed a specialized program at a specialized training college (limited to a program that requires a four year or more duration of study and meets other standards provided by the Minister of Education, Culture, Sports, Science and Technology) as designated separately by the Minister of Education, Culture, Sports, Science and Technology, on or after the date provided by the Minister of Education, Culture, Sports, Science and Technology, or who is expected to complete it by the end of March, 2025;
- (viii) a person designated by the Minister of Education, Culture, Sports, Science and Technology;
- (ix) a person who has been admitted to a graduate school pursuant to the provisions of Article 102, paragraph (2) of the school Education Act and who has been recognized by a graduate school of Human-Environment Studies as having appropriate scholastic aptitude for receiving education at the graduate school of Human-Environment Studies; or
- (x) a person who has been recognized by a graduate school of Human-Environment Studies, as a result of a separate screening process for entrance qualification, as having scholastic aptitude that is equal to or greater than that of a university graduate and who has attained the age of 22.
- (xi) a person who falls under any of the following items by the end of March, 2025 and who is recognized as having earned credits

provided by a graduate school of Human-Environment Studies with excellent academic achievement:

- (i) a person who has been enrolled in a university provided in Article 83 of the School Education Act for three years or more;
- (ii) a person who has completed a 15-year program of foreign school education;
- (iii) a person who has completed a 15-year program of foreign school education by taking courses in Japan conducted by a school of the foreign country as correspondence courses; or
- (iv) a person who has completed a program in Japan at an educational institution recognized under the school education system of a foreign country as providing university programs in the foreign country (limited to a program the completion of which is deemed to be the completion of a 15-year program of foreign school education) and designated by the Minister of Education, Culture, Sports, Science and Technology.

***a Separate Screening Process for Entrance Qualification:**

Those who wish to apply in accordance with the above qualification (ix), (x), and (xi), are required to undergo a Separate Screening Process for Entrance Qualification regarding their academic ability, and therefore must first notify Student Affairs Division (the Graduate School of Human-Environment Studies), Kyushu University (refer to the “11. For More Information”). The following documents below must be sent or brought to the Office of Student Affairs Division (the Graduate School of Human-Environment Studies) by Friday, November 1, 2024. The results of this screening will be sent to the applicants on Friday, November 15, 2024.

[Documents to be submitted for a Separate Screening Process for Entrance Qualification]

(1), (2), (3), (4), (5), and (9) in “5. Documents to be Submitted”

3. Application Period

Applications will be accepted from Friday, November 22, 2024, to Friday, November 29, 2024, from 9:00 a.m. until 5:00 p.m. at the Student Affairs Division of the Graduate School of Human-Environment Studies, Kyushu University.

The Student Affairs Division is closed on Saturdays, Sundays, and national holidays. All documents submitted by airmail **MUST BE RECEIVED** by no later than 5:00 p.m. on Friday, November 29, 2024. Student Affairs Division will send you an e-mail acknowledging the receipt of your applications by Friday, November 29, 2024. Please contact above office by e-mail if you do not receive acknowledgment e-mail on Friday, November 29, 2024.

4. Application Fee *Payment of the examination fee can be made from November 1, 2024.

- (1) All applications must be accompanied by a 30,000 yen application fee.
- (2) Please choose one of the payment methods below. Payment must be received by Friday, November 29, 2024. Applications will not be accepted until payment has been received.
- (3) Payment Methods

(A) Payment by Telegraphic Transfer

- All necessary expenses for the telegraphic transfer (commissions, shortages in transferred amount due to fluctuations in exchange rate, etc.) shall be borne by the remitter.
- In the case of a bank transfer within Japan, please put “2HE ” (as the code for Master’s course) in front of the applicant’s name in the bank transfer form.
- In the case of a bank transfer outside Japan, please write “Application Fee” in the space for “Purpose of Remittance”, as well as the applicant’s name, nationality and “2HE ” (as the code for Master’s course) in the space for “Message to Payee” in the bank transfer form.

Bank	Sumitomo Mitsui Banking Corporation [三井住友銀行]
Branch	Fukuoka Branch [福岡支店]
Branch Address	ZIP code 812-0011 1-1-1, Hakataekimae, Hakata-ku, Fukuoka City, Fukuoka, JAPAN [福岡県福岡市博多区博多駅前1丁目1番1号]
Account Type	Saving Account [普通預金]
Account Number	7119240
Account Holder	Kyushu University [九州大学]
Account Holder’s Address	ZIP code 819-0395 744, Motooka, Nishi-ku, Fukuoka City, Fukuoka, JAPAN [福岡県福岡市西区元岡744]
SWIFT Code	SMBC JP JT

(B) Payment by Credit Cards, and Union Pay

- Payment can be made through Visa, Master Card, JCB and American Express, and Union Pay.
- Credit card payment can be made directly at <https://e-shiharai.net/english/>
- Please refer to “KYUSHU UNIVERSITY How to make the Payment for the Application Fee by Credit Card, and Union Pay.” for all details about paying with a credit card, and Union Pay.

(C) Payment at Convenience Stores (available only in Japan)

- Payment can be made at Seven Eleven, Lawson and Family Mart.
- Please refer to “コンビニエンスストア・クレジットカード・中国決済での入学検定料払込方法” for details of paying at convenience store, and <https://e-shiharai.net/> (available only in Japanese)

5. Documents to be submitted

All applicants are required to send or bring the following documents to the Student Affairs Division of the Graduate School of Human-Environment Studies (refer to the “11. For More Information”) during the application period.

However, before your application, you must get permission of acceptance by your prospected supervisor in advance. Please refer to “12. Prior Contact before Application” in details.

(1) Application Forms for Admission/Educational Background (use provided forms)

Photographs for the Application Form should be 4cm x 3cm in size, include the upper body, wearing no hat/cap, and be taken within the last 3 months.

(2) A certified copy in English or Japanese of bachelor’s degree (or expectation of graduation).

(3) A certified copy of official transcript in English or Japanese from undergraduate department of previous university.

(4) An original copy of one of the following English proficiency test certificates, on which the test date is after November 30, 2022, for those whose native language is not English.

- TOEFL Test Taker Score Report
- IELTS (Academic Module) Test Report Form

*The Score Report or Score Certificate must be submitted either as an original, a certified copy (including digital certification), or by direct delivery from the implementing agency (enclose a printout of the screen showing direct delivery). (In the case of direct sending from the implementing agency, the application should be sent directly to the following address. In principle, the application must be received by the end of the application period, so please submit your application well in advance.)

- Direct delivery of TOEFL Score Report –

Please send to DI Code: C988 Kyushu University-Graduate School of Human-Environment Studies

- Other Score Report or Certificate than direct delivery of TOEFL Score Report –

Student Affairs Division (Graduate School of Human-Environment Studies), Kyushu University

744 Motooka, Nishi-ku, Fukuoka-City, Fukuoka 819-0395 JAPAN

Tel: 81-92-802-6362 E-mail: jbkkyomu1ed@jimu.kyushu-u.ac.jp

(5) Research Proposal (use provided form)

- Research proposal after admission must be written in English on the provided form, and not exceed 2,000 English words.

(6) Summary of Bachelor’s Thesis (use provided form)

- The summary must be written in English on the provided form, and not exceed 2,000 English words.
- If you didn't write your graduation thesis of Bachelor, you don't have to submit it. • This document is NOT NECESSARY for those applying in accordance with Qualifications for Application (9) , (10), (11).

(7) A copy of the applicant’s bachelor’s degree thesis

- If you didn't write your graduation thesis of Bachelor, you don't have to submit it.
- Bachelor’s degree thesis is NOT NECESSARY for those applying in accordance with Qualifications for Application (9) , (10), (11).

(8) A photocopy of the receipt or result page of the Application Fee for all payment methods described under (A), (B) and (C) in “4. Application Fee”. Refer to the relevant section for details.

(9) Summary of Research Accomplishments (use provided form)

- These documents are ONLY NECESSARY for those applying in accordance with Qualifications of Application (9) , (10), (11).

6. Method of Assessing Applicants

All Applicants will be evaluated based on the submitted documents, essay and interview. Applicants will be requested to submit an essay by Friday, December 6, 2024. The question/topic of this essay will be sent out to all applicants after November 29, 2024 by e-mail. All applicants will be informed whether it is necessary to take an oral exam by e-mail by Friday, December 20, 2024. The specific format of the oral exam will be notified individually.

7. Announcement of the Results

The results will be posted on the Common Notice Board, in front of East Zone 1 (Ito Campus, Kyushu University), at 10:00am on Monday, January 27, 2025.

In addition to above official announcement, the results will be posted on the Graduate School of Human-Environment Studies website from 11:00am Japan standard time on Monday, January 27, 2025. <https://www.hues.kyushu-u.ac.jp/> Only successful applicants will receive the admission notice by regular mail. Please note that telephone inquiries regarding examination results will be declined.

8. Admission Period

April 1, 2025

9. Enrollment Procedures

All documents necessary for enrollment procedures will be sent to successful applicants around the beginning of February 2024 by mail.

Please complete enrollment procedures by the indicated dates.

(1) Registration period: From mid to late February, 2025

(2) Fees to be paid at time of enrollment: **Enrollment fee:** 282,000 yen

Tuition fee: 267,900 yen/semester (535,800 yen for an academic year)

Note: The above fees are subject to change. Such changes may occur without notice and will take effect immediately. The tuition fees are to be paid after completing the enrollment procedures.

10. Miscellaneous

(1) Applicants can download application materials from the following website.

Download location: <https://www.hues.kyushu-u.ac.jp/candidate/application/>

(2) In the case of submitting application documents by mail, applicants MUST send a scanned data (PDF format) of the Application Form for Admission/Educational Background by e-mail to jbkkyomu1ed@jimu.kyushu-u.ac.jp first. Afterward, the original documents MUST be sent by express mail to the Student Affairs Division, Graduate School of Human-Environment Studies.

(3) Please remember that changes to application documents cannot be made once they have been submitted.

11. For More Information

(1) Contact Address

Student Affairs Division, Graduate School of Human-Environment Studies, Kyushu University

744 Motooka, Nishi-ku, Fukuoka, 819-0395, JAPAN

jbkkyomu1ed@jimu.kyushu-u.ac.jp

12. Prior Contact before Application

If you would like to be enrolled this Course, you must get permission of acceptance by your prospected supervisor in advance.

(Faculty members of the International Course in Educational Studies)

Professor EDWARD VICKERS

Associate Professor CHEN SICONG

Associate Professor SEVILLA-LIU ANTON

Associate Professor HANAI WATARU

Please refer to the URL below for details on how to contact your prospected supervisor.

<https://www.hues.kyushu-u.ac.jp/eng/admission/#section04>

Regarding the Use of Personal Information

- (a) Personal information provided for your application will be used exclusively for the University's screening process and the following purposes:
- The names, addresses and other information of successful applicants will be used for enrollment procedures.
 - Test scores and other documents will be used to award scholarships.
- (b) Academic records and other personal information used in the screening process will be retained by the University and used for statistical purposes, but the individual names will not be given.
- (c) Personal information provided for your application will not be used for any other purposes or provided to a third party without your permission, except in cases stipulated in Article 18 and Article 27 of the Act on the Protection of Personal Information.
- (d) Please read the following page to know the privacy policy of Kyushu University.
<https://www.kyushu-u.ac.jp/en/website/privacypolicy/>

KYUSHU UNIVERSITY

How to make the Payment for the Application Fee by Credit Card, Union Pay.

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Application Fee by using Credit Card, Union Pay.



Access

<https://e-shiharai.net/english/>



Online Transaction

1. Top Page

Click "Examination Fee".

2. Terms of Use and Personal Information Management

Please read the Terms of use and Personal Information Management.
Click "Agree" button located in the lower part of this page if you agree with these terms.
Click "Not agree" button located in lower part of this page if you do not agree with these terms.

3. School Selection

Select "Kyushu University (Undergraduate Schools)" or "Kyushu University (Graduate Schools)."

4. School Information

Read the information carefully and click "Next".

5. Category Selection

Choose First to Fourth Selection and add to Basket.

6. Basket Contents

Check the contents and if it is OK, click "Next".

7. Basic Information

Input the applicant's basic information.
Choose your credit card and click "Next".

Paying at Credit Card

Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.

All of your application information is displayed. Check and Click "Confirm".

Click "Print this page" button and print out "Result" page.

Paying at Union Pay

Follow the onscreen instructions to complete the card payment.

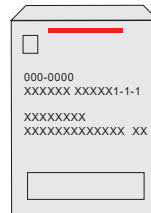
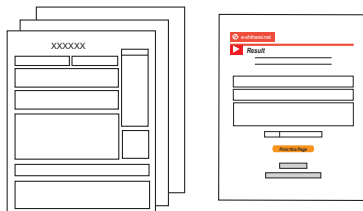
Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date". Please make sure your printer is ready.

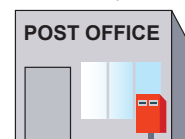
Please print out the "Payment Inquiry - Inquiry result" page.

Enclose the printed "Result" page in an application envelope with other necessary application documents.

Necessary application documents



Mail it via post



[NOTICE/FAQ]

- You can make a payment anytime, during the payment period mentioned in the application instructions. Please refer to the application instructions and complete payment in time.
- Please complete payment by 11:00 pm Japan time, on the last date of the payment period.
- Please note that refund is not possible once you have made a payment of Application fee.

- A fee is added to Examination fee. For further info, please visit our website.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is that of the applicant him/herself.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact:

E-Service Support Center Tel : +81-3-5952-9052 (24 hours everyday)

April 2025
APPLICATION FORM FOR ADMISSION
TO THE INTERNATIONAL COURSE IN EDUCATIONAL STUDIES (M.A. PROGRAM)
 DEPARTMENT OF EDUCATION,
 GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY

Examinee No. *1	
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Name			
Sex (Check)	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Attach photograph (4cm x 3cm) of upper body, facing the camera with no hat/cap, taken within the past 3 months.
Current Student Number*2			
Date of Birth	Year: _____ Month: ____ Day: _____ (Age: _____)		
Nationality			
Most Recent Educational Background	University: _____ Graduate School: _____ Department: _____ Course: _____ Subject: _____		
	Year: _____ Month: _____ Day: _____ Completion (Expected)		
Title of Bachelor's Thesis			
Current Address	Postal Code ()		Tel: ()
E-Mail			
Preferred Supervisor	Name of your preferred supervisor: _____ (Date of prior consultation YYYY /MM /DD)		

*Notes:*1 Do NOT fill in the Examinee No. space.
 *2 This item only applies to students currently enrolled at Kyushu University.

EDUCATIONAL BACKGROUND

Examinee No. ^{*(1)}		Name
Educational Background (in chronological order beginning with elementary school)		
Year	Month	
Employment Background (in chronological order)		
Year	Month	

*Notes: (1) Do NOT fill in the Examinee No. space.
(2) Please attach a separate sheet in cases where the given space is insufficient.

April 2025 Screening for the International Course in Educational Studies (M.A. Program)

DEPARTMENT OF EDUCATION,
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY

SUMMARY OF BACHELOR'S THESIS

Please write in no more than 2,000 English words.

Examinee No. *1		Name	
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Notes: If more space is needed you may use next page as necessary.

*1 Do NOT fill in the Examinee No. space.

April 2025 Screening for the International Course in Educational Studies (M.A. Program)

DEPARTMENT OF EDUCATION,
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY

RESEARCH PROPOSAL

This research proposal must not exceed 2000 words in English.

Examinee No. *1		Name	
Research Topic :			

Notes: If more space is needed you may use next page as necessary.

*1 Do NOT fill in the Examinee No. space.

