





- This document is NOT NECESSARY for those applying in accordance with Qualifications for Application (2).
- (8) Research Proposal (use provided form)
  - Research proposal must be written in English on the provided form, and not exceed 2,000 English words.
- (9) Recommendation (use provided 2 forms)
  - Recommendations Form 1 must be written in English or Japanese by the Dean or head of the department or institution/employing body to which the applicant belongs/belonged.
  - Recommendations Form 2 must be written in English or Japanese by a supervising professor, a member of teaching staff or a supervisor in the employing body who has personal knowledge of the applicant.
- (10) Summary of Research Accomplishments (use provided form)
  - These documents are ONLY NECESSARY for those applying in accordance with Qualifications of Application (2).

## 6. Method of Assessing Applicants

All Applicants will be evaluated based on the submitted documents including recommendations. Applicants may be requested to take an oral examination if admission committee finds it necessary. All applicants will be informed whether it is necessary to take an oral exam by e-mail by Monday, December 23, 2024. The specific format of the oral exam will be notified individually.

## 7. Announcement of the Results

The results will be posted on the Common Notice Board, in front of Common Lecture Building (Humanities, Human-Environment Studies, Law and Economics), at 10:00am on Monday, January 27, 2025.

In addition to above official announcement, results will be posted on the Graduate of School Human-Environment Studies website from 11:00am Japan standard time on Monday, January 27, 2025. <https://www.hues.kyushu-u.ac.jp/> Only successful applicants will receive the admission notice by regular mail. Please note that telephone inquiries regarding examination results will be declined.

East No.1 Building location: 80 of the following map  
[https://www.kyushu-u.ac.jp/f/43710/ITO\\_1\\_jp.pdf](https://www.kyushu-u.ac.jp/f/43710/ITO_1_jp.pdf)

## 8. Enrollment Procedures

All documents necessary for enrollment procedures will be sent to successful applicants around the beginning of February 2025.

Please complete enrollment procedures by the indicated dates.

- (1) Registration period: From mid to late February, 2025
- (2) Fees to be paid at time of enrollment: **Enrollment fee:** 282,000 yen  
**Tuition fee:** 267,900 yen/semester (535,800 yen for an academic year)

**Note:** The above fees are subject to change. Such changes may occur without notice and will take effect immediately. The tuition fees are to be paid after completing the enrollment procedures.

## 9. Miscellaneous

- (1) Applicants can download application materials from the following homepage.  
**Download location:** <https://arch.kyushu-u.ac.jp/saus/how-to-apply/master/>
- (2) In the case of submitting application documents by mail, applicants MUST send a scanned data (jpeg format) of the Application Form for Admission/Educational Background by e-mail to [jbkkyomu1ed@jimu.kyushu-u.ac.jp](mailto:jbkkyomu1ed@jimu.kyushu-u.ac.jp) first. Afterward, the original documents MUST be sent by express mail to the Student Affairs Division, Graduate School of Human-Environment Studies.
- (3) Please remember that changes to application documents cannot be made once they have been submitted.

## 10. For More Information

- (1) Contact Address  
 Student Affairs Division, Graduate School of Human-Environment Studies, Kyushu University  
 744, Motoooka, Nishi-ku, Fukuoka, 819-0395  
[jbkkyomu1ed@jimu.kyushu-u.ac.jp](mailto:jbkkyomu1ed@jimu.kyushu-u.ac.jp)

(2) Homepage

International Affairs Department (<https://www.isc.kyushu-u.ac.jp/intlweb/en>)

**Regarding the Use of Personal Information**

- (a) Personal information provided for your application will be used exclusively for the University's screening process and the following purposes:
- The names, addresses and other information of successful applicants will be used for enrollment procedures.
  - Test scores and other documents will be used to award scholarships.
- (b) Academic records and other personal information used in the screening process will be retained by the University and used for statistical purposes, but the individual names will not be given.
- (c) Personal information provided for your application will not be used for any other purposes or provided to a third party without your permission, except in cases stipulated in Article 18 and Article 27 of the Act on the Protection of Personal Information.
- (d) Please read the following page to know the privacy policy of Kyushu University.  
<https://www.kyushu-u.ac.jp/en/website/privacypolicy/>

# KYUSHU UNIVERSITY

## How to make the Payment for the Application Fee by Credit Card, Union Pay.

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Application Fee by using Credit Card, Union Pay.



### Access

<https://e-shiharai.net/english/>



Online Transaction

- |  |  |
|--|--|
| <b>1. Top Page</b>   | Click "Examination Fee".   |
| <b>2. Terms of Use and Personal Information Management</b> | Please read the Terms of use and Personal Information Management.<br>Click "Agree" button located in the lower part of this page if you agree with these terms.<br>Click "Not agree" button located in lower part of this page if you do not agree with these terms. |
| <b>3. School Selection</b>                                 | Select "Kyushu University (Undergraduate Schools)" or "Kyushu University (Graduate Schools)."  |
| <b>4. School Information</b>                               | Read the information carefully and click "Next".   |
| <b>5. Category Selection</b>                               | Choose First to Fourth Selection and add to Basket.  |
| <b>6. Basket Contents</b>                                  | Check the contents and if it is OK, click "Next".  |
| <b>7. Basic Information</b>                                | Input the applicant's basic information.<br>Choose your credit card and click "Next".  |

### Paying at Credit Card

Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.

All of your application information is displayed. Check and Click "Confirm".

Click "Print this page" button and print out "Result" page.

### Paying at Union Pay

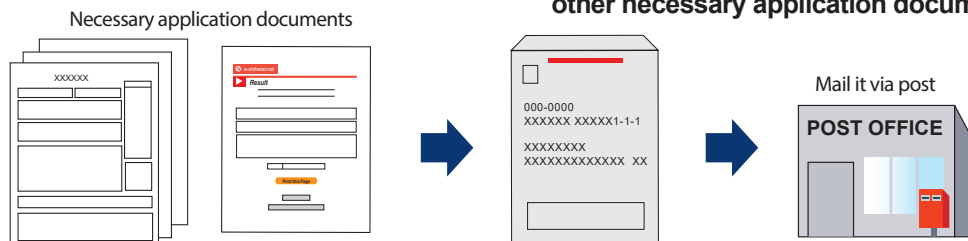
Follow the onscreen instructions to complete the card payment.

Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date". Please make sure your printer is ready.

Please print out the "Payment Inquiry - Inquiry result" page.

Enclose the printed "Result" page in an application envelope with other necessary application documents.



Application

### [NOTICE/FAQ]

- You can make a payment anytime, during the payment period mentioned in the application instructions. Please refer to the application instructions and complete payment in time.
- Please complete payment by 11:00 pm Japan time, on the last date of the payment period.
- Please note that refund is not possible once you have made a payment of Application fee.
- A fee is added to Examination fee. For further info, please visit our website.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is that of the applicant him/herself.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact:

**E-Service Support Center Tel : +81-3-5952-9052 (24 hours everyday)**

**2025**  
**APPLICATION FORM FOR ADMISSION TO THE INTERNATIONAL MASTER'S COURSE**  
**OF SUSTAINABLE ARCHITECTURE AND URBAN SYSTEMS**  
 DEPARTMENT OF URBAN DESIGN, PLANNING AND DISASTER MANAGEMENT  
 AND DEPARTMENT OF ARCHITECTURE,  
 GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY

Examinee No. *1	
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Name			
Sex (Check)	<input type="checkbox"/> Male <span style="margin-left: 150px;"><input type="checkbox"/> Female</span>	Attach photograph (4cm x 3cm) of upper body, facing the camera with no hat/cap, taken within the past 3 months.	
Current Student Number*2			
Date of Birth	Year: _____ Month: _____ Day: _____ (Age: _____)		
Nationality			
Most Recent Educational Background	University: _____ Department: _____ Course: _____ Subject: _____ Year: _____ Month: _____ Day: _____ Completion (Expected)		
Title of Bachelor's Thesis*3			
Current Address	Postal Code (                      )	Tel: (                      )	
E-Mail			
Department Of Choice (Check)	<input type="checkbox"/> Department of Urban Design, Planning and Disaster Management <input type="checkbox"/> Department of Architecture		
	Preferred Supervisor*4: _____		

\*Notes: \*1 Do NOT fill in the Examinee No. space.  
 \*2 This item only applies to students currently enrolled at Kyushu University.  
 \*3 Title of bachelor's thesis or the graduation design project.  
 \*4 Refer to the homepage (<https://arch.kyushu-u.ac.jp/saus/research/staff/>).



2025 Screening for the International Master's Course of Sustainable Architecture and Urban Systems  
DEPARTMENT OF URBAN DESIGN, PLANNING AND DISASTER MANAGEMENT  
AND DEPARTMENT OF ARCHITECTURE  
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY  
**SUMMARY OF BACHELOR'S THESIS**

Please write in no more than 2,000 English words.

Examinee No. *1		Name	
-----------------	--	------	--

Notes: If more space is needed you may use next page as necessary.

\*1 For Office Use Only



2025 Screening for the International Master's Course of Sustainable Architecture and Urban Systems  
DEPARTMENT OF URBAN DESIGN, PLANNING AND DISASTER MANAGEMENT  
AND DEPARTMENT OF ARCHITECTURE  
GRADUATE SCHOOL OF HUMAN-ENVIRONMENT STUDIES, KYUSHU UNIVERSITY  
**RESEARCH PROPOSAL**

Please write in no more than 2000 English words.

Examinee No. *1		Name	
Research Topic :			

## Recommendation Form 1

This form should be completed by the Dean or head of the department of the university or institution/employing body to which the applicant belongs/belonged.

### **To The Dean of Graduate School of Human-Environment Studies, Kyushu University**

Applicant Name \_\_\_\_\_

Applicant Nationality \_\_\_\_\_

#### ***1. Information about the recommending person***

Name \_\_\_\_\_

Title/Position \_\_\_\_\_

Name of University/Institution/Company and Department/Section

\_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Country \_\_\_\_\_

Tel \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

#### ***2. Relationship to the Applicant***

(1) Key reasons for recommending the applicant:

Applicant's name \_\_\_\_\_

(2) Please evaluate the applicant against the following criteria:

	Excellent	Good	Average	Below Average
Research ability				
Social skills				
Professionalism				
Motivation/management				
Technical knowledge				
Communication skills				
Leadership ability				
Personal maturity				

(3) Other remarks recommending the applicant

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Recommendation Form 2

This form must be completed by a supervising professor, a member of teaching staff or a supervisor in the employing body who has personal knowledge of the applicant.

### **To The Dean of Graduate School of Human-Environment Studies, Kyushu University**

Applicant Name \_\_\_\_\_

Applicant Nationality \_\_\_\_\_

#### ***1. Information about the recommending person***

Name \_\_\_\_\_

Title/Position \_\_\_\_\_

Name of University/Institution/Company and Department/Section

\_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Country \_\_\_\_\_

Tel \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

#### ***2. Relationship to the Applicant***

(1) How do you know the applicant? You were/are... (Please pick one.)

a) Supervisor of the applicant for his/her undergraduate course ( )

b) Others (\_\_\_\_\_)

Applicant's name \_\_\_\_\_

(2) How many years have you known the applicant?

\_\_\_\_\_ Year(s)

(3) What type of research project(s) have you and the applicant worked on?

(4) Please describe an episode(s) that demonstrates the applicant's personality and/or competence:

(5) Please describe the applicant's strong and weak points.

a) Strong points (i.e. research ability, professionalism, leadership, sociability etc.)

Applicant's name \_\_\_\_\_

b) Weak points (i.e. research ability, professionalism, leadership, sociability etc.)

(6) Please evaluate the applicant against the following criteria:

	Excellent	Good	Average	Below Average
Research ability				
Social skills				
Professionalism				
Motivation/management				
Technical knowledge				
Communication skills				
Leadership ability				
Personal maturity				

(7) Other remarks recommending the applicant

Signature \_\_\_\_\_

Date \_\_\_\_\_

# SUMMARY OF RESEARCH ACCOMPLISHMENTS

Kyushu University Graduate School of Human-Environment Studies

Name			Male	Examinee No. ※	
Date of Birth	Year: _____ Month: _____ Day: _____ ( _____ Years Old)		Female		
Desired Department	Department:		Course:		
Current Occupation	Title		Location of Organization		
<b>Titles</b> of applicant's published academic papers, books, research presentation at academic societies, panel discussions, international conferences, patents, and inventions.		<b>Title, volume number, issue number, year of academic journals</b> of the academic papers (for articles in print or currently being submitted, please include a note to that effect). <b>Titles and dates</b> (month, day, and year) of all the presentations at academic societies, panel discussions, and international conferences.		<b>Author(s)</b> (list all authors, including the applicant's name, in the order listed on each document)	

\*Notes: (1) Do NOT fill in the Examinee No. space.  
 (2) For all published academic work, please include the actual work or a copy.  
 For all public presentations of research, please include a summary or abstract.

<p><b>Titles</b> of applicant’s published academic papers, books, research presentation at academic societies, panel discussions, international conferences, patents, and inventions.</p>	<p><b>Title, volume number, issue number, year of academic journals</b> of the academic papers (for articles in print or currently being submitted, please include a note to that effect). <b>Titles and dates</b> (month, day, and year) of all the presentations at academic societies, panel discussions, and international conferences.</p>	<p><b>Author(s)</b> (list all authors, including the applicant’s name, in the order listed on each document)</p>

\*Notes: (1) For all published academic work, please include the actual work or a copy.  
For all public presentations of research, please include a summary or abstract.  
(2) In the event you run out of space on this form, you may add sheets provided they are in the same format.